



Club Body Corporate Pty Ltd
 8/107 Miles Platting Road, Eight Mile
 Plains, QLD, 4113
 Phone 07 3456 4234 • Fax 07 3456 4299
 Email info@clubbodycorporate.com.au
 ABN 50 078 951 149

Request to Install an Air Conditioner

Please see attached for the terms and conditions of this request. Please note that this application will not be processed until the full application (including Page 2) has been received.

Details of Applicant

Name: _____
 Address: _____
 Home phone: _____ Mobile phone: _____
 Email: _____ Fax: _____
 Your Status Owner Tenant Agent Other

If other please specify.....

Scheme/Property Details

Property Name _____
 Property Address _____
 Lot No _____

Air Conditioner Details

Brand _____ Model _____
 Motor Size _____
 Specifications _____

Please draw (or attach) a diagram of where the Air Conditioning Unit will be located:

Signed:.....

Office Use Only			
Date Received.....	Request Acknowledged.....	By-Laws Reviewed? Yes / No	Date Submitted to Committee.....
Approval Granted? Yes / No	Date Owner advised.....	Matter Finalised.....	

Terms and Conditions of A Request to Install Air Conditioner

1. The applicant understands and acknowledges that all repairs and maintenance to the air conditioning unit and associated fittings will be the sole responsibility of the Owner of the said Lot (as identified in the application).
2. Any damage whatsoever that may occur to the common property or any surrounding lot caused by the installation of the air conditioning unit will be the sole responsibility of the Lot Owner to rectify the damage. Any damage that has occurred must be rectified within 7 days.
3. The application acknowledges that the air conditioning unit will comply with all noise regulations as set by local government. Should a breach of the noise By-Laws occur, the applicant acknowledges that they may be requested to remove the air conditioning unit immediately at the applicant's cost. The applicant agrees to adhere to any request by the Body Corporate in regards to noise.
4. The applicant is aware that the body corporate insurance **DOES NOT** cover the air conditioning unit and that they will be responsible for their own additional insurance for the unit.
5. The applicant agrees that all external piping, conduit etc will be colour coded to that of the entire building and as such may need to seek advice from the Body Corporate Committee in this regard.

Please Note:

Prior to lodging your application, we recommend that you read the Body Corporate By-Laws so that you can address any conditions included.

Once your application has been received it will be forwarded on to the Committee of the Body Corporate for their consideration.

Approval may be granted subject to any conditions included in the Body Corporate By-Laws and any conditions set by the Committee.

Full Name:.....

Signed:..... Date:

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